

**Istituto Tecnico Economico e Tecnologico "Girolamo Caruso"**

Via J. F. Kennedy N. 2 - 91011 ALCAMO (TP)

Programma svolto - a.s. 2022/2023

**Classe: 4<sup>A</sup> SIA**

**Materia: Lingua Inglese**

Prof.ssa Cosentino Giuseppina

**Libro di testo: TWENTY THIRTY - English for responsible business**

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Casa editrice: Rizzoli Education

**Grammar revision:** (subject/object) pronouns; possessive adjectives/pronouns; present and past tenses; action and state verbs; irregular verbs; modals; relative pronouns; -ing form; conditionals.

- *The UK Constitutional monarchy*
- *A short history of the UK: from the Celts to the British Empire*
- *The House of Lords*
- *The House of Commons*
- *How the UK Parliament works*
- *The Palace of Westminster and the Big Ben*
- *The UK economy at a glance*

**Business organisations**

- *Sole traders*
- *Partnerships*
- *Limited companies*
- *Cooperatives*
- *Franchising*
- *Multinationals*
- *Business growth*
- *Mergers, acquisitions, takeovers, joint ventures*
- *Offshoring and outsourcing*
- *Innovation*

**Listening and reading activities: English at work (from bbclearningenglish website)**

- *The interview*
- *The interruption*
- *The crisis*
- *Doing lunch*
- *The queen of Sheba*
- *Double-booked*

***Business communication***

- *Job ads*
- *Job applications*
- *Covering letters*
- *Forms of business communication: internal and external*

***Civics : writing a CV***

Alcamo, 06 giugno 2023

*La docente*

*Giuseppina Cosentino*